



**4. Declaration (all guardians and agencies must complete this section)**

I declare under penalty of perjury under the laws of the State of Washington that I maintain a policy of errors and omissions insurance of at least \$500,000.00, as required by Regulation 117.2, or that I am exempt from this requirement pursuant to Regulation 117.3, or that I have petitioned for and received a waiver of this requirement pursuant to Regulation 117.8.

I declare under penalty of perjury under the laws of the State of Washington that the information I have supplied on this document is true and correct.

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Date	Place signed (City, State)	Signature
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Please mail to: Administrative Office of the Courts  
Attention: Certified Professional Guardian Board  
1206 Quince Street SE  
P.O. Box 41170  
Olympia, Washington 98504-1170

**Please sign, date, and provide all required information.  
Forms that are incomplete will be returned.**

**Return this completed form by January 31, 2008**

**Regulation 117.6 Duty to Report Loss of Insurance or Change Status**

117.6.1 A guardian or agency shall report to the Board in writing any lapse or cancellation of errors and omission coverage within fifteen (15) days of the notice to the guardian or agency of that cancellation or lapse and provide a copy of the notice of non-renewal from the insurance company. The guardian or agency shall have forty-five (45) days from notice to the guardian or agency of that cancellation or lapse to meet the requirements of this regulation and to file a declaration under penalty of perjury on a form approved by the Board stating that the guardian or agency meets the requirements of regulation 117.

117.6.2 A guardian or agency who has previously claimed exempt status pursuant to this regulation, whose caseload changes during the year so that the guardian or agency is no longer exempt, shall within fifteen (15) calendar days of the status change file a declaration under penalty of perjury with the Board on a form approved by the Board stating how the guardian or agency meets the requirements of this regulation.